

Night Study Room Rules

Palacký University Central Library ("Armoury"), Olomouc

Article 1

The night study room of Palacký University Library (hereafter referred to as "UP Library") is available for internal users (i. e. students and employees) of all the parts of UP Library as defined in Art. 2, par. 2 of Palacký University Library Rules (R-B-18/16; hereafter referred to as the "Library Rules") out of opening hours of the Armoury.

Night Study Room opening hours: 24/7

Entrance to the night study room is allowed to the internal users of UP Library, as defined in Art. 6, par. 1 of Library Rules, who have been issued a chip card as defined in Art. 5, par. 10 of Library Rules.

The chip card is used to enter the night study room through a door with a keycard lock. Out of opening hours of the Armoury it is possible to enter or leave the night study room through the gatehouse of the Armoury every hour on the hour. If a user needs to leave the night study room out of these hours, he or she has to make an individual arrangement with the security guard.

The security guard service can be found in the gatehouse of UP Library.

Article 2

In the night study room, users have at their disposal:

Appointed number of study spaces. Several desks equipped with a connection to the electricity supply. Wi-Fi connection. Restroom on the ground floor of UP Library. (Handicapped users may, if needed, call a security guard—phone number 585631102 or ext. 1102 via the phone at the reception desk—who will enable them to use a restroom for the handicapped on the 1st floor). Vending machines (food and snacks, drinks). Microwave oven, electric kettle and basic tableware. Permanent security guard service in the Armoury provided with a camera surveillance system to guarantee safety of visitors.

Article 3

The night study room is intended for self-study. Visitors may use their own computers and study materials and documents. It is possible to use on-site loans from the Armoury as well which have been borrowed before the end of the Armoury's opening hours. These can be returned to the book drop in the night study room or from 9:00 am directly at the Armoury's loan desk.

Article 4

Users of the night study room are obliged to keep silent and respect other users of the night study room. They are supposed to keep the place tidy and clean. It is forbidden to smoke, bring and drink alcoholic drinks and any drugs in the UP Library, to damage furnishings of the night study or UP Library, to bring animals, dangerous objects, chemicals or explosives.

Article 5

In order to protect health and possession of all the users of the night study room who stay either in the night study room itself or adjoining space, their movements are monitored by cameras.

Palacký University in Olomouc is not liable for any loss or damage of users' property.

Article 6

Comments, complaints and suggestions regarding the night study room operation may be submitted either in writing or in person to the director of UP Library (e-mail address or the phone number can be found on the UP Library website www.knihovna.upol.cz). If there is any problem to solve after the Armoury closing time, it is necessary to phone to the safeguard service (phone number 585631102 or ext. 1102 via the phone at the reception desk).

Article 7

Users of the night study room are obliged to comply with these rules and follow written instructions placed on the night study room walls. In case of serious violation of Library Rules, safe guard service is entitled to secure property, health and life according to regulations and standards of Palacký University.

Article 8

These Rules shall become effective on the day of signing by the Director of UP Library, with effect from 25 January 25, 2019.

Mgr. Helena Sedláčková
Director
UP Library